

SONH Retiree Change of Address Notification



There are three ways to notify the Retiree Health Benefits Office (RHBO) about a change of address.

1. Email your new address to RetireeHealth@das.nh.gov. Make sure you include your full name and phone number, in case we need to confirm your information.
2. Call the RHBO customer service phone line: **(603) 271-1432**. Staff can take your information between 8:00AM and 4:30PM Monday through Friday.

You may get voice mail when you call. Please leave a message on our confidential voicemail system. Clearly state your full name and new address. Please include a phone number in case we need to confirm your information.

3. Send us a card or letter with your name and the new address:

**Department of Administrative Services
Risk Management Unit
Retiree Health Benefits Office
Room 412
25 Capitol Street
Concord, NH 03301**

Remember to also contact the NH Retirement System (NHRS) to give them your new mailing address. The RHBO and NHRS are separate entities and have separate record keeping systems.

To inquire about changing your address at NHRS, call (603) 410-3500 or Email them at info@nhrs.org.